

ORDER FORM

ORDER/BILLING INFO

COMPANY NAME: _____
CONTACT: _____
ADDRESS: _____
CITY: _____ STATE: _____
COMPANY PHONE: _____ ZIP CODE: _____
CELL PHONE: _____ E-MAIL: _____

SHIPPING INFO

SHIP TO NAME/COMPANY: _____
 SAME AS BILL TO
ADDRESS: _____
CITY: _____ STATE: _____
ZIP CODE: _____

CHARGE TO CREDIT CARD
MY PAYMENT IS ENCLOSED
SHIP C.O.D.*
I HAVE AN ACCOUNT WITH YOU

SPECIAL INSTRUCTIONS? **ATTACH A NOTE**
 VISA MasterCard Discover Amex
ACCOUNT NO.: _____
VERIFICATION #: _____ EXPIRATION DATE: _____
NAME ON CARD: _____

CALL TOLL-FREE 800-221-3748
24-HOUR FAX: NJ (201) 348-1385, CA (310) 527-0739

PAGE	DESCRIPTION	PART NO.	SIZE	QUANTITY	UNIT PRICE	TOTAL	
** MINIMUM ORDER \$40.00 IN MERCHANDISE** We regret that due to the high costs associated with insurance, telephone order processing, and dozens of other overhead expenses, we are forced to require a minimum order level. We know, as you too face these expenses of running your own business can understand our policy. Thank you.		<< MERCHANDISE TOTAL (\$40 MINIMUM ORDER)					
		CA and NJ SALES TAX (RESIDENTS ONLY)					
		** SHIPPING CHARGES (IF KNOWN)					
		TOTAL					

* **ON C.O.D. PACKAGE U.P.S. CHARGES \$9.50 COLLECTION FEE PER PACKAGE, IN ADDITION TO SHIPPING CHARGES**, which are based on weight, zone, and type of service (Next Day Air, 2nd Day Air, Ground). By using your VISA, American Express, Mastercard, or Discover Card, you'll save \$9.00 per package.

** If you prefer not to use a credit card, but wish to avoid the C.O.D. fee, you may order by phone, Toll-Free, and we can call you back with a total due for all merchandise and shipping charges. You can then mail a check or money order to us and your order will be shipped promptly with no money due at time of delivery. Extra shipping charges apply to oversize products.

For Express Service , Call Us Now!
Call TOLL-FREE 800-221-3748
From USA or Canada

Other Countries 201-809-1680
24 Hour Fax No. 201-348-1385
E-mail: helpdesk@jraccenstein.com
Shop Online: JRaccenstein.com or
www.WindowCleaningSupplies.com

